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# Chelmsford City Council Governance Committee

**15<sup>th</sup> January 2025**

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## **Work Programme**

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Report by:  
Monitoring Officer

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Officer Contact:  
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### **Purpose**

The purpose of this report is to receive members' comments on the Committee's future work programme.

### **Recommendations**

1. Members are invited to comment on the Committee's work programme, attached as Appendix 1 to this report, and make any necessary amendments to it.
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## **1. Background**

- 1.1. The Work Programme is reviewed by the Committee at each meeting. The current version is attached at Appendix 1 to this report and includes the proposed work for future meetings, based on the Programme content for recent years.

## 2. Conclusion

2.1. Members are invited to comment on the Committee's work programme and make any necessary amendments to it.

### List of appendices:

Appendix 1 – Governance Committee Work Programme

### Background papers:

Nil

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## Corporate Implications

Legal/Constitutional: None

Financial: None

Potential impact on climate change and the environment: None

Contribution toward achieving a net zero carbon position by 2030: None

Personnel: None

Risk Management: None

Equality and Diversity: None

Health and Safety: None

Digital: None

Other: None

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### Consultees:

None

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### Relevant Policies and Strategies:

Not applicable

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## **Governance Committee Work Programme**

## **Appendix 1**

### **15<sup>th</sup> January 2025**

MO report

Update in relation to Officer and Member codes of conduct

Annual Whistleblowing report for 2024

Annual Gifts/hospitality report for 2024

Work programme

### **5<sup>th</sup> March 2025**

If there is no additional business the meeting will be cancelled.

### **June 2025**

MO report

Annual constitution review report

Local Government Ombudsman complaint handling code

Annual Report of the Governance Committee 24/25

Work programme for 25/26 municipal year

Committee training 25/26 - to be confirmed

### Ad hoc reports

- Training
- Politically exempt officer posts