



NOTICE UNDER REGULATIONS 9 and 5 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)

(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

Notice is given that during the period referred to below it is intended that the following decisions, some of which are Key Decisions for the purposes of Regulation 8 of the above-mentioned Regulations, will be taken by Chelmsford City Council.

PERIOD COVERED BY THIS NOTICE: 1 to 31 January 2025

Decision Maker

Cabinet

Date of proposed decision

28th January 2025

Subject/Officer contact

Budget Report 2025/26, Phil Reeves, Phil.reeves@chelmsford.gov.uk

Decision (if it is a Key Decision it is annotated KD)

To seek a Cabinet recommendation that the Council approve the Revenue Budget for 2025/26 and propose the new Council Tax.

Documents to be considered when making the decision

Report to Cabinet

Decision Maker

Cabinet

Date of proposed decision

28th January 2025

Subject/Officer contact

Capital, Treasury Management and Investment Strategies 2025/26, Phil Reeves
Phil.reeves@chelmsford.gov.uk

Decision (if it is a Key Decision it is annotated KD)

To recommend to the Council the strategies for 2025/26.

Documents to be considered when making the decision

Report to Cabinet

Decision Maker
Cabinet

Date of proposed decision
28th January 2025

Subject/Officer contact
ARU Masterplan, Sally Rogers, Sally.rogers@chelmsford.gov.uk

Decision (if it is a Key Decision it is annotated KD)
To approve the masterplan for the Anglia Ruskin University Campus.

Documents to be considered when making the decision
Report to Cabinet

Decision Maker
Cabinet

Date of proposed decision
28th January 2025

Subject/Officer contact
Local Council Tax Support Scheme for 2025/256
Rob Hawes, Revenue and Benefit Services Manager

Robert.hawes@chelmsford.gov.uk 01245 606695

Decision (if it is a Key Decision it is annotated KD)
To continue 2024/25's Local Council tax Support Scheme with no changes.

Documents to be considered when making the decision
Report to Cabinet

Decision Maker
Cabinet

Date of proposed decision
28th January 2025

Subject/Officer contact
Discretionary Business Rate Relief Policy 2025/26
Rob Hawes, Revenue and Benefit Services Manager

Robert.hawes@chelmsford.gov.uk 01245 606695

Decision (if it is a Key Decision it is annotated KD)
For Cabinet to agree changes to the 2025/26 Discretionary Rate Relief Policy to give effect to amended, fully funded reliefs announced by Government.

Documents to be considered when making the decision
Report to Cabinet

The item below was added to this revised notice on 16th December 2024.

Decision Maker

Chief Executive Urgency Decision (KD)

Date of proposed decision

3rd January 2025

Subject/Officer contact

Land Purchase in City Centre

Joe Reidy, Corporate Property Manager

joe.reidy@chelmsford.gov.uk 01245 606311

Decision (if it is a Key Decision it is annotated KD)

For the Chief Executive to agree under urgency to authorise the land purchase

Documents to be considered when making the decision

Report to Chief Executive

The item below was added to this revised notice on 18th December 2024.

Decision Maker

Chief Executive Urgency Decision (KD)

Date of proposed decision

2nd January 2025

Subject/Officer contact

Loan Award, Phil.reeves@chelmsford.gov.uk

Decision (if it is a Key Decision it is annotated KD)

For the Chief Executive to agree under urgency to authorise the additional capital spend.

Documents to be considered when making the decision

Report to Chief Executive

The item below was added to this revised notice on 23rd December 2024.

Decision Maker

Cabinet

Date of proposed decision

28th January 2025

Subject/Officer contact

Waterhouse Lane Car Park, Paul Brookes,

Decision (if it is a Key Decision it is annotated KD)

To progress alternative uses of the car park.

Documents to be considered when making the decision
Confidential Report to Cabinet

Notes:

1. Documents other than those referred to may be submitted to the decision-maker.
2. The documents referred to (except those which contain exempt or confidential information) will be available on the Council's website five working days before the date the decision is to be taken. Alternatively, the documents and any others submitted to the decision-maker may be obtained by contacting Democratic Services at Chelmsford City Council, Civic Centre, Duke Street, Chelmsford CM1 1JE or by email committees@chelmsford.gov.uk
3. Those contact details should also be used by anyone who wishes to make representations in relation to any of those meetings or decisions being the subject of a Regulation 5 notification.

4. Membership of the Cabinet

Leader of the Council– Councillor Stephen Robinson
Deputy Leader and Cabinet Member for a Fairer Chelmsford – Councillor Lynne Foster
Cabinet Member for an Active Chelmsford – Councillor Natacha Dudley
Cabinet Member for Finance – Councillor Chris Davidson
Cabinet Member for a Greener Chelmsford – Councillor Rose Moore
Cabinet Member for a Safer Chelmsford – Councillor Donna Eley

Lorraine Browne, Legal and Democratic Services Manager
13 December 2024

Revised version published on 23rd December 2024