

**SOUTH ESSEX PARKING PARTNERSHIP JOINT COMMITTEE**

**14 December 2023**

**AGENDA ITEM 9**

<b>Subject</b>	Castle Point Borough Council proposal for the allocation of the agreed share of operational fund
<b>Report by</b>	Nick Binder, South Essex Parking Partnership Manager

**Enquiries contact:** Nick Binder. [Nick.binder@chelmsford.gov.uk](mailto:Nick.binder@chelmsford.gov.uk)

**Purpose**

- This report provides the Joint Committee with the proposal from Castle Point Borough Council on how they intend to use part of the agreed £186,000 allocation from the South Essex Parking Partnership (SEPP) operational fund in accordance with Section 55 of the Road Traffic Regulation Act 1984 (RTRA 1984).

**Options**

The Joint Committee can approve, amend, or reject the proposal.

**Recommendation(s)**

It is recommended that the Joint Committee;

- Agree that the proposed schemes totalling £135,000 are in accordance with Section 55 of the RTRA 1984 and.
- Authorise the South Essex Parking Partnership Manager to release these funds to Castle Point Borough Council from the SEPP parking account.

<b>Consultees</b>	Lead Officers from each of the Partner Authorities as set out in Appendix B of the Joint Committee Agreement 2022.
-------------------	--

## 1. Introduction

- 1.1 At its meeting on 28 July 2022 the Joint Committee was presented with a report with a recommendation that the Joint Committee approves the allocation of £1,302,000 from the operational fund between the seven Partnership authorities for schemes and projects which are in accordance with Section 55 of the RTRA 1984.

The Joint Committee agreed to equally share the £1,302,000 surplus (the amount remaining at the end of the previous Joint Committee Agreement) between the seven Partner Authorities (£186,000 each). It was also agreed that the funding will be released to the Partnership Authorities subject to the following criteria:

- Each partner authority will need to present a report for approval by the Joint Committee providing details of the proposed scheme(s) which will demonstrate that the funding will be fully used as per the requirements of Section 55 of the RTRA 1984.

This report provides the Joint Committee with information on how Castle Point Borough Council propose to spend part of their £186,000 allocation.

## 2 Castle Point Borough Council proposal.

Upgrade the overspill car park at Thorney Bay

Summary:

To upgrade existing seasonal overspill grass car park at Thorney Bay seafront car park by providing a new cellular paving system suitable for year-round usage along with EV charging points. The upgrade will provide 23 bays which will be available for use throughout the year and access/ turning zone for emergency vehicles.

Reason:

To respond to increased visitor numbers and demand for more parking spaces throughout the year and to meet Building Regulation requirements in respect of the soon to be built pavilion/toilet facilities and access to it by emergency vehicles.

Proposed:

The proposed works are detailed in **Appendix A** to this report

Cost:

£122,851 plus £12,149 contingency totalling £135,000

## 3 How these proposals meet the requirements of the RTRA 1984 (s55)

The above proposals meet the criteria of subsection 4 (b) meeting all or part of the cost of the provision and maintenance by the local authority of off-street parking accommodation whether in the open or under cover.

- 4 If the Joint Committee approve these schemes totalling £135,000, Castle Point Borough Council will have £51,000 remaining from their allocation.

## **Conclusion**

Castle Point Borough Council has provided a proposed scheme which meets the criteria of Section 55 of the RTRA 1984 to be approved by the Joint Committee.

It is recommended that the Joint Committee:

- Agree that the proposed scheme totalling £135,000 is in accordance with Section 55 of the Road Traffic Regulation Act 1985 and.

Authorise the South Essex Parking Partnership Manager to release these funds to Castle Point Borough Council from the SEPP parking account.

## Appendices

Appendix A schedule of works

## Background Papers

The South Essex Parking Partnership Joint Committee Agreement 2011.

The South Essex Parking Partnership Joint Committee Agreement 2022.

## Appendix A

Item	Description	£	£
7.0	<b>GENERAL SUMMARY</b>		
1.0	Preliminaries & General Conditions	167,811.96	5,000.00
2.0	Building Works	821,236.64	
3.0	MEP Services to buildings	207,492.29	
	EV charging points		6,231.09
	Feeder Pillar provision		3,199.80
4.0	Site Works		
4.1	Site Works - Site clearance and forming levels	24,106.27	
	Cut back / clear existing site vegetation.		1,562.94
	Form new site contours and adjust existing site levels ahead of new construction (refer to existing and proposed site levels and proposed construction details).		8,063.90
4.2	Site Works - Roads, paths, paving and planting	84,642.60	
	All Formations to be levelled and compacted with a vibrating roller. Excavation disposal & filling		48,988.57
	Porous cellular grass paving car park.		25,474.12
	Type HB2 kerb with 125mm upstand.		1,175.46
	Type BN kerb with 6-25mm upstand.		1,966.08
	Drop kerbs.		178.10
	Edging kerbs.		499.84
	Extra over carriageway types for Asphalt tie-in construction detail at all abutments to existing carriageways/roads/car parks and the like.		2,876.79
	Extra over carriageway/path types for thermoplastic road markings, yellow/white lining, junction/crossing markings, and the like.		533.30
	Prepare grass areas with topsoil and apply grass seed.		960.00
4.3	Site Works - Fencing, railings, walls, gates, site/street furniture and equipment	20,583.95	
	External steps to car park area, including gravel grid steps, timber stakes, composite edging boards and the like.		3,962.81
	Timber post and stainless steel handrails to external steps to car park area, including post foundations.		5,288.64
	Relocation of existing car park pay station.		2,411.58
	New parking bollards.		2,730.50
4.4	Site Works - External drainage	36,564.97	
	Beds and surrounds		397.87
	Pipework		339.21
	Fittings		69.25
	Permavoid units		940.74
4.5	Site Works - External services and external lighting	27,413.32	
5.0	Dayworks	29,500.00	
6.0	Provisional Sums	232,575.00	
7.0	Contract Bond	3,000.00	
	Tender analysis stage adjustments	-£4,246.14	£0.00
	<b>TOTAL (EXCL VAT):</b>	<b>1,650,680.86</b>	<b>122,850.58</b>