

**SOUTH ESSEX PARKING PARTNERSHIP JOINT COMMITTEE
MEETING**

13 March 2025

Subject	Decisions made under delegated authority for 2024/25 sign and line maintenance and new traffic management schemes requiring a new Traffic Regulation Order (TRO).
Report by	South Essex Parking Partnership Manager

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Purpose

To update the Joint Committee as per the Terms of reference (**Appendix A**) on the funding decisions made under delegated authority by the South Essex Parking Partnership Manager in consultation with the SEPP Joint Committee Chairman and Vice Chairman for the allocation of the 2024/25 funding for signs and lines maintenance and traffic management schemes requiring a new TRO

Options

The report is for noting

Recommendation(s)

The report is noted

Consultees

Lead officers from each of the Local Authorities within the South Essex Parking Partnership (SEPP)

1.	<u>Introduction</u>
1.1	Essex County Council has delegated to the Joint Committee the responsibility for on-street civil parking enforcement and responsibility for relevant sign and lines maintenance and the power to make relevant traffic regulations in accordance with the provisions contained within the Traffic Mangement Act 2004 (TMA 2004) and the Road Traffic Regulation Act 1984 (RTRA 1984)

1.2	After an operational term of 11 years, the 2011 Joint Committee Agreement expired on 31 March 2022. The newly agreed 2022 Joint Committee Agreement was signed and completed by all partners on 30 June 2022. The term of the 2022 Joint Committee Agreement is for a further 5 years with the option thereafter to extend annually up to a maximum of 8 years.
1.4	Section 10.4 of the 2022 Joint Committee Agreement also makes the following provisions for delegation of functions: 10. Functions to be exercised by the Joint Committee <i>10.4 The Joint Committee is authorised to delegate any of its functions (including for the avoidance of doubt the enforcement and/or cancellations of PCN's) to the South Essex Parking Partnership Manager or nominated deputy of the Lead Authority.</i>
1.5	At its meeting on 28 July 2022 the Joint Committee agreed to continue with the delegated authority as set out in the terms of reference (Appendix A) to approve the funding for signs and lines maintenance and TRO funding for the term of the 2022 Joint Committee Agreement.
1.6	This report updates the Joint Committee on the decisions made under this arrangement.
2	<u>Decisions made under delegated authority</u>
2.1	At its meeting on 14 December 2023 the Joint Committee approved the Annual Business Plan for the financial year 2024/25. The Business Plan allocated £200,000 for the essential maintenance of parking related signs and lines and new parking schemes which require a new TRO.
2.1	Appendix B lists the Batch 21 schemes totalling £155,050 where funding has been allocated for the maintenance of parking related signs and lines and Appendix C lists the schemes totalling £34,500 where funding has been allocated for new parking schemes requiring a new TRO. These decisions were made under the delegated authority by the South Essex Parking Partnership Manager in consultation with the SEPP Joint Committee Chairman and Vice Chairman
2.2	From the allocated sum of £200,000 a total amount of £189,550 has been approved and allocated under these arrangements, leaving £10,450 available for the remainder of the financial year.
3	<u>Conclusion</u>
	Under the terms of the 2022 Joint Committee Agreement, approval was given for the delegated authority for the funding of signs and lines maintenance and new TROs as set out in the Terms of Reference (Appendix A) The Joint Committee has been updated on the funding decisions made under this delegation.
<u>List of Appendices</u>	
Appendix A Terms of Reference for approval of funding for signs and lines maintenance and new Traffic Regulation Orders (TROs)	
Appendix B South Essex Parking Partnership Lines & Signs Maintenance Batch 21 Funding Approval 2024/25	

Appendix C Funding for new Traffic Regulations Orders

Background Papers

South Essex Parking Partnership Joint Committee Agreement June 2022

Appendix A

South Essex Parking Partnership **Approval of funding for signs and lines maintenance and new Traffic Regulation Orders** **(TROs)**

1. Terms of Reference

- In accordance with Clause 10.4 of the 2022 Joint Committee Agreement, the Joint Committee has delegated its function to approve funding for schemes requiring signs and lines maintenance and new Traffic Regulation Orders to the South Essex Parking Partnership Manager in consultation with the Chairman and Vice Chairman of the Joint Committee
- Decisions taken under this delegated authority by the South Essex Parking Partnership Manager will not exceed the level of funding agreed in the Annual Business Plan for the maintenance of signs and lines and new TROs and will be reported to the next available Joint Committee meeting.

Appendix B

South Essex Parking Partnership Lines & Signs Maintenance Batch 21 Funding Approval 2024/25

BASILDON		
Road	Request	Estimate
Radford Way, Billericay	Refresh DYL/LWB/SYL	£1,000
Radford Crescent, Billericay	Refresh DYL/LWB/SYL	£1,000
Chestnut Avenue, Billericay	Refresh DYL, SYL and Posts/Signs	£1,500
Gilmour Rise, Billericay	Refresh DYL, SYL and Posts/Signs	£1,000
Western Road, Billericay	Refresh DYL, SYL and Posts/Signs	£2,000
Beaufort Road, Billericay	Refresh DYL, SYL and Posts/Signs	£1,500
Tye Common Road, Billericay	Refresh DYL, SYL and Posts/Signs	£1,500
Elder Avenue, Wickford	Refresh DYL	£1,000
Alfred Gardens, Wickford	Refresh SYL	£750
Edward Gardens, Wickford	Refresh SYL	£750
Hereward Gardens, Wickford	Refresh SYL	£750
Hengist Gardens, Wickford	Refresh SYL	£750
The Hastings, Wickford	Refresh SYL	£750
Butneys, Basildon	Refresh DYL	£500
Scott Drive, Wickford	Refresh SKC & SYL	£750
London Road, Wickford	DYL, SYL and Posts/Signs	£2,000
High Street, Wickford	DYL, SYL, Kerb blips, Loading Bays, Taxi Bay and Posts/Signs	£5,000
Market Road, Wickford	DYL, SYL, Kerb blips, Limited Waiting Bays, Taxi Bay and Posts/Signs	£2,500
Market Avenue, Wickford	DYL	£2,000
Church Road, Basildon	Refresh SKCs, DYL & SYL	£1,500
Coppice Lane, Basildon	Replace SKC signs and add additional signage	£1,500
Heather Bank, Billericay	Refresh SYL & missing sign on LC	£500
Daines Road, Billericay	Refresh SYL & RP bays - RP signs & No Waiting signs	£1,500
Hurlock Road, Billericay	Refresh SYL & RP bays - RP signs & No Waiting signs	£1,500
Chantry Way, Billericay	Refresh RP bays & No Waiting signs	£1,000
High Cloister, Billericay	Refresh No Waiting signs	£500
Mayflower Road, Billericay	Refresh SYL's & signs	£500
Great Gregorie, Basildon	Refresh SYL & DYL's	£500
Great Spenders, Basildon	Replace signing	£500
	Total	£37,000

BRENTWOOD		
Road	Request	Estimate
Crescent Road/Kavanaghs Road, Brentwood	Refresh DYL, SYL & RPB and Posts/Signs	£5,000
Cromwell Road, Brentwood	Refresh DYL, SYL & RPB and Posts/Signs	£2,500
Mascalls Lane, Brentwood	Remove Posts/Signs	£300
Mascalls Gardens, Brentwood	Refresh damaged/faded Posts/Signs	£300
River Road, Brentwood	Refresh DYL, SYL and Posts/Signs	£750
Spital Lane, Brentwood	Refresh DYL, SYL and Posts/Signs	£1,000
The Grove, Brentwood	Refresh DYL and Posts/Signs	£500
Jasons Close, Brentwood	Refresh DYL	£500

Honeypot Lane, Brentwood	Refresh DYL and RPB and Posts/Signs	£2,000
The Leas, Ingatestone	Refresh DYL	£250
Whadden Chase, Ingatestone	Refresh SYL and Posts/Signs	£750
The Paddocks, Ingatestone	Refresh SYL and Posts/Signs	£2,000
Stock Lane, Ingatestone	Refresh DYL, SYL & RPB and Posts/Signs	£2,000
Fairfield, Ingatestone	Refresh DYL, SYL & RPB and Posts/Signs	£2,000
Wigley Bush Lane & Weald Road, South Weald	Refresh SKCs, DYL & SYL	£5,000
Broomwood Gardens & Larchwood Gardens, Pilgrims Hatch	Refresh DYL	£500
Sawyers Hall Lane, Brentwood	Refresh lining	£3,500
Sawyers Grove, Brentwood	Refresh DYL, SYL and Posts/Signs	£1,500
Vaughan Williams Way, Brentwood	Refresh DYL/SYL	£3,000
Crown Street, Brentwood	Refresh Loading Bays, DYL, SYL and Posts/Signs	£1,000
Rose Valley, Brentwood (between Gresham Rd and Station)	Refresh DYL, SYL, RP Bays and Posts/Signs	£750
High Street, Brentwood	Refresh Kerb Blips, Lining and replace damaged posts/signs	£1,500
Fryerning Lane, Ingatestone	Refresh DYL's	£500
Waterloo Road / Wellesley Road, Brentwood	Refresh lining and replace missing/damaged/worn signs	£2,500
	Total	£39,600

CASTLE POINT		
Road	Request	Estimate
Church Road / Seamore Close, Benfleet	Refresh DYL	£500
Elmhurst Avenue, Benfleet	Refresh DYL	£500
Swans Green Close, Benfleet	Refresh DYL	£500
Kimberley Road, Benfleet	Refresh DYL	£500
Wavertree Road, Benfleet	Refresh DYL	£500
Clifton Avenue, Benfleet	Refresh DYL j/w High Road	£200
Kents Hill Road, Benfleet	Refresh DYL	£1,000
Central Wall Road, Canvey Island	Refresh DYL (layby)	£500
High Street, Canvey Island	Refresh DYL outside "GMD"	£250
London Road, Benfleet	Refresh DB, LWB, DYL's	£1,000
Hatley Gardens, Benfleet	Signing	£500
Konnybrook, Benfleet	Signing	£500
Brook Road, Benfleet	Signing & Lining	£1,000
	Total	£7,450

CHELMSFORD		
Road	Request	Estimate
Kings Road, Chelmsford	Refresh Lines	£5,000
Sandringham Place, Chelmsford	Refresh Lines & Signs	£1,000
Maldon Road, Margaretting	Refresh DYL on bend near Parsonage Lane	£500
Waveney Drive, Springfield	Refresh Permit Bays	£3,000
Goodier Road, Chelmsford	Refresh DYL	£500
Maldon Road, Great Baddow	Refresh Lines	£700

Fitzwalter Place & Sackville Close	Refresh Lines	£2,000
Butts Lane, Danbury	Refresh Lines	£3,000
New London Road, Chelmsford	Refresh Kerb Markings o/s Fitness Superstore and Signs outside school	£2,500
Tower Avenue, Chelmsford	Refresh Lines and Signs	£1,000
Park Avenue, Chelmsford	Replace Permit signs	£1,000
Moulsham Street, Chelmsford	Replace Faded Signs	£4,000
Victoria Road, Chelmsford	Relocate / Remove Post o/s Bed Shop	£500
Primrose Hill, Chelmsford	Relocate sign o/s no. 65-73	£250
Samuel Parish Link, Wright Crescent, Ben Wilson Link, Alick Horsnel View, Robert McCarthy Place, William Gurton View, Grantham Drive, Beaulieu Park	Install additional Permit Repeater Signs	£2,500
Baker Road, William Bull Place, Cattle Crescent	Install additional Permit Repeater Signs	£500
Ernest Webb Drive, Philip Whitehead Road, Albert Bausor Close	Correct Signage	£500
New Writtle Street, Chelmsford	Replace Faded Signs	£1,000
Hamlet Road, Chelmsford	Replace Faded Signs	£1,000
Rothesay Avenue, Chelmsford	Replace Faded Signs	£1,000
Havencourt, Chelmsford	Replace No Loading Sign and refresh lines	£500
Market Road, Chelmsford	Replace No loading Sign o/s County Hall	£500
St Fabians Drive, Acres End, Canterbury Way and Lichfield Close, Chelmsford	Install additional Permit Repeater Signs	£500
Mildmay Road	H-bar o/s no. 141	£50.00
Broomfield Road, Victoria Road, Waterloo Lane, Coval Lane and Rainsford Road.	Correct EV Bay Lines and Signs	£3,500
Chichester Drive	Refresh Lines and Signs	£1,000
Cramphorn Walk and Andrews Place, Chelmsford	Replace Signs	£3,000
Searle Crescent	Install additional Permit Repeater Signs	£500.00
Russell Way, Chelmsford	Correct SYL	£250
Beeches Road, Chelmsford	Refresh Lines and Signs	£1,000
The Green, Writtle	Refresh Lines	£2,000
Moulsham Street, Chelmsford	Replace post (painted black) outside 181 Moulsham Street	£500
Main Road & Ormond Crescent, Woodham Ferrers	Refresh Lines	£750
Rainsford Lane, Coval Lane, Alma Drive, Elgin Avenue and Prykes Drive, Chelmsford	Replace faded and/or damaged signs	£1,500
Swan Lane, Stock	Refresh SKC	£500
Total		£47,500

MALDON		
Road	Request	Estimate
Fambridge Road, Maldon	Change Permit Bay Signage (for consistency)	£1,000
High Street, Burnham on Crouch	Lining and signing	£1,000
Main Road, Saint Lawrence,	Refresh DYL, SYL and Replace/Add	£6,000

Southminster	Posts/Signs	
Hoe Mill Lock, Woodham Walter & Ulting	Refresh DYL	£3,000
	Total	£11,000

ROCHFORD		
Road	Request	Estimate
Burrows Way, Rayleigh	Refresh DYL	£1,000
Victoria Road, Rayleigh	Replace missing signs	£500
West Street / Market Square	Refresh Lines and Signs	£1,000
Main Road, Hockley	Replace LWB signs	£500
Highfield Crescent, Rayleigh	Lining and signing	£1,000
Brook Road, Rayleigh	Signing	£1,000
The Approach, Rayleigh	Signing	£1,000
Mansted Gardens, Rochford	Replace post	£500
Brooklyn Drive, Rayleigh	Refresh SKC	£1,000
Picton Gardens, Rayleigh	Lining and signing	£1,500
Love Lane, Rayleigh	Refresh lining	£1,000
Marina Avenue, Cordilia Crecent, Oakwood Road	Refresh lining	£2,500
	Total	£12,500

AREA	TOTALS
Basildon	£37,000
Brentwood	£37,100
Castle Point	£7,450
Chelmsford	£47,000
Maldon	£11,000
Rochford	£12,500
Total	£155,050

Appendix C

Funding for new Traffic Regulation Orders within The South Essex Parking Partnership

KEY: DYL = Double yellow line SYL = Single yellow line RP = Resident permit

TRO SCHEMES 2024/25 MALDON					
Item	Road	Town	District	Restriction	Estimated cost
1	Woodrolfe Road	Tollesbury	Maldon	DYL	£2,500
2	Park Drive	Maldon	Maldon	DYL	£2,000
					TOTAL - £4,500

TRO SCHEMES 2024/25 BASILDON					
Item	Road/s	Town	District	Restriction	Estimated cost
1	Mount Road	Wickford	Basildon	Amend times of SKC	£2,000
2	St Cleres Crescent, Beauchamps Drive & Hill Avenue	Wickford	Basildon	DYLs and SKCs	£5,000
3	Fernbank & Mountnessing Road	Billericay	Basildon	DYL on junction	£2,000
4	Tyrells & The Redinge	Billericay	Basildon	DYL on junction	£2,000
5	High Street, Billericay	Billericay	Basildon	Amend Limited Waiting Bay to Loading Bay	£2,000
					TOTAL - £13,000

TRO SCHEMES 2024/25 CHELMSFORD					
Item	Road/s	Town	District	Restriction	Estimated cost
1	Mill Lane, The Square, Swan Lane, Back Lane, Cambridge Close & Austen Drive	Stock	Chelmsford	DYL	£10,000
					TOTAL - £10,000

Item	Road	Town	District	Restriction	Estimated cost
TRO SCHEMES 2024/25 CASTLE POINT					
1	Earleswood and Clifton Avenue	Benfleet	Castle Point	DYL on junction	£2,000
2	Woodside View & Manor Road, Woodside Lawn Cemetery Access Road	Benfleet	Castle Point	DYL on junctions	£2,500
3	Nordland Road, Brandenburg Road, Tewkes Road, Heilsburg Road, Landsburg Road, Munsterburg Road	Canvey Island	Castle Point	DYL on junctions	£2,500
					TOTAL - £7,000