

Overview and Scrutiny Committee Decision and Action Sheet

Summary of Decisions taken at last meeting		
Item Details	Decision taken at the meeting	Any comments
Item 3 – Minutes of last meeting	Minutes were agreed.	N/A
Item 4 – Decision and Actions Sheets from the minutes of the last meeting	Decision and Action sheet was noted.	N/A
Item 6 – Public Question Time	Climate Emergency Declaration and net zero initiatives Inform and Debate to be added to the work programme.	N/A
Item 8 – Planning Enforcement Inform and Debate	Presentation and report noted.	N/A
Item 9 – Theatre Refurbishment Evaluation Task & Finish Group Report	Recommendations agreed. Theatre Inform and Debate and Use of Project Management Toolkit to be added to the work programme.	N/A
Item 10 – Report on the Updates from Council Representatives on Outside Bodies	Update noted.	N/A
Item 11 – Request from a Councillor to add item on Parking Strategy to Work Programme	Review of Parking Strategy to be added to the work programme.	N/A
Item 12 – Work Programme	Work programme noted and for the additional items to be considered. April 2025 O&S meeting rescheduled to March 2025 due to ECC elections.	N/A

Action Points			
Action Points agreed on 14 th October 2024	Outstanding or Actioned?	Next steps	Officers to Action
<p>Work Programme to be looked at and amended:</p> <ul style="list-style-type: none"> - Review of Parking Provision - Climate Emergency Declaration and net zero initiatives Inform and Debate - Theatre Inform and Debate (including Review from Theatre Director) - Use of Project Management Toolkit 	Actioned	<ul style="list-style-type: none"> - Officers to reconvene outside Overview & Scrutiny to make amendments to the work programme. - Review of Parking Provision to be presented on November 2024 O&S meeting. - Cabinet Member for an Active Chelmsford Portfolio Update moved to February 2025 O&S meeting. - Theatre Inform and Debate (including Review from Theatre Director) programmed in for March 2025 O&S meeting. - Use of Project Management Toolkit to be programmed in for November 2025 O&S meeting. 	Louise Goodwin, Keith Nicholson, Paul Brookes, and Jan Decena