

# Licensing Committee Agenda

HEARING TO CONSIDER AN APPLICATION FOR A NEW PREMISES LICENCE

This meeting will consider only licensing matters delegated under the Licensing Act 2003

**3 June 2019 at 6.30pm**

**Marconi Room, Civic Centre,  
Duke Street, Chelmsford**

**MEMBERS OF COMMITTEE INVITED TO ATTEND  
HEARINGS**

TBC

Local people are welcome to attend this meeting, where your elected Councillors take decisions affecting YOU and your City. There will also be an opportunity to ask your Councillors questions or make a statement.

If you would like to find out more, please telephone Daniel Bird in the Democracy Team on Chelmsford (01245) 606523 email [daniel.bird@chelmsford.gov.uk](mailto:daniel.bird@chelmsford.gov.uk), call in at the Civic Centre, or write to the address above. Council staff will also be available to offer advice in the Civic Centre for up to half an hour before the start of the meeting.

**This agenda is available in alternative formats, including Braille, large print, audio tape and other languages. Please call 01245 606923. Minicom textphone number: 01245 606444.**

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**LICENSING COMMITTEE****HEARINGS TO CONSIDER AN APPLICATION FOR A NEW PREMISES LICENCE****3 June 2019****AGENDA**

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATION OF INTERESTS**

All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. If the interest is a Disclosable Pecuniary Interest they are also obliged to notify the Monitoring Officer within 28 days of the meeting.

3. **MINUTES**

To consider the minutes of the meetings held on 26 March & 4 April 2019.

4. **LICENSING ACT 2003 – APPLICATION FOR A NEW PREMISES LICENCE – ADMIRALS PARK, CHELMSFORD, ESSEX, CM1 2PL**

A report regarding this application is attached.

**MINUTES**

of the

**LICENSING COMMITTEE  
HEARINGS**

held on 26 March 2019 at 10am

Present:

Councillor L. Millane (Chairman of Hearing)

Councillors, R.A. Alcock and F.B. Mountain

1. **Apologies for Absence**

There were no apologies for absence.

2. **Declarations of Interests**

All Members were reminded to declare any Disclosable Pecuniary Interests (DPI) or other registerable interests where appropriate in any of the items of business on the meeting's agenda, none were made.

3. **Minutes**

The minutes of the hearing held on 4 March 2019 were agreed as a correct record and signed by the Chairman.

4. **Licensing Act 2003 – Application for a New Premises Licence – Doner Zamani, Backnang Square, Chelmsford, Essex, CM2 6FD**

The Chairman adjourned the hearing until 10:15 to allow the Committee and interested parties to read further documentation that had been provided by the applicant. This information included statements and comments on the premises.

The Committee considered an application for a new premises licence in respect of Doner Zamani, Backnang Square, Chelmsford, Essex, CM2 6FD. The licence being applied for was as follows:

**Late Night Refreshment**

Wednesday 23:00 -03:00

Friday 00:00 -04:00

Saturday 00:00-04:00

It was noted by the Committee that there were three options namely;

1. Grant the application, on the terms and conditions applied for.
2. Grant the application, on the terms and conditions applied for, modified to such extent as considered appropriate to promote the Licensing Objectives.
3. Refuse the application in whole or in part.

The following parties attended this hearing and took part in it:

***The Applicant***

***Objectors – Essex Police and Cllr De Vries.***

The Chairman advised that the written representations had been read and considered by the members of the Committee in advance of the meeting. The Chairman invited the applicant to introduce their application.

The applicant informed the Committee that they were now only applying for late night refreshment on Friday and Saturday nights and not Wednesday nights as in the original application. The Committee heard that the application was therefore only for 2 nights and 4 hours on each night. The applicant stated that they were trying to earn a living and had been open for around four months. The Committee heard that they kept the premises clean and regularly checked for any litter around the premises. The applicant stated that by offering food it allowed those visiting the night time economy a chance to sober up on their way home and that they did not anticipate any problems. The applicant informed the Committee that if the licence was to be granted they would be happy to employ a security guard in addition to a CCTV camera at the premises.

The Essex Police Licensing Officer who had objected to the application addressed the Committee. He informed the Committee that he would have been failing in his duty if he had not objected to the application which was situated in the hotspot for crime, disorder, anti-social behaviour and public nuisance of the Chelmsford Night Time Economy. He stated that he had spoken with the applicant in January regarding their previous opening hours and this had been resolved quickly and had been a misunderstanding. The Committee heard that he had looked at various statistics detailing incidents of crime in the area and also noted that not all crimes were reported officially. The Committee heard that there had been 100 recorded crimes in the area over a 12 month period and this was discounting those that appeared not to be alcohol related or in the daytime. It was also noted that 20 of these had been near to the supermarket close to the premises.

The Essex Police Licensing Officer also informed the Committee that as in his report the premises had been trading illegally in the night time economy, but this had been a misunderstanding. He also stated that other local doorstaff had been asked to help if issues arose, but this led to various issues including a lack of insurance. The Committee was also informed that the offer of a security guard would be difficult due to issues with the premises being a catering van on the public thoroughfare. He stated that it would be difficult to apply policies and safeguards that other night time economy venues had to a catering van. The Committee heard that late night refreshment venues often ended up as flashpoint areas later in the night when groups meet again after previous arguments and this premises would not be able to offer safeguarding measures in that respect.

Councillor De Vries who had also objected to the application addressed the Committee. He informed the Committee that due to his experience as a police officer who had worked during the late-night economy he knew that this was a hotspot area where problems often arose. He stated that the premises was not suitable for the area and would lead to issues with orderly dispersal of visitors to other late night venues in the area. He informed the Committee that currently dispersal in the area was naturally staggered but the introduction of a late night refreshment catering venue would lead to crowds gathering and issues occurring. He stated it would be a focal point where intoxicated people could re-visit previous arguments leading to public safety concerns. He also stated that litter from the premises would lead to public nuisance especially as litter could easily end up in the nearby river. He stated he had regularly helped with clean up events of the river and had seen the amount of litter from the late night economy. He informed the Committee that his concerns related to late night refreshment and that it could easily add to problems that already exist in the area. He also informed the Committee that the offer of one security guard would not help with potential issues.

In response to the concerns raised by the objectors the applicant stated that they did not contribute to any litter problems and had always made sure the surrounding area of their premises is clean. The applicant also stated that customers did not stand around loitering and often headed straight for their taxi after receiving their food and that they did not serve alcohol. The applicant also stated that they would expect customer levels to be relatively low compared to other venues in the late night economy.

A member of the Committee stated that the premises appeared to be very clean and that any issues in the area were there before the premises even opened. He asked how many convictions had resulted from the 100 crimes, but the Police Licensing Officer stated he did not have that information available. Another member of the Committee asked whether the proposed security staff would be appropriately trained. The applicant confirmed they would be fully qualified. A member of the Committee also asked how many customers were expected at the premises. The applicant confirmed that the number would be low and around 15-20 during the late night hours being requested.

The Committee retired at 10:42am to deliberate on the matter and returned at 11:15am.

**RESOLVED** that the Director of Public Places be authorised to refuse the application on the basis that to grant the application would undermine the prevention of Crime and Disorder objective.

The Chairman provided a summary of the reasons for the Committee's decision and advised that a formal decision notice would be sent out in due course to the relevant parties.

The Committee had careful regard to the representations of the applicant and the objectors including the responsible authority.

In particular, the Committee has concluded that having regard to the location and the nature of the premises, the provision of late-night refreshment during the hours applied for would constitute a focal point for people leaving the various bars and clubs in the area, many of whom may be intoxicated. A focal point for congregating intoxicated persons increases the likelihood of crime and disorder occurring.

The Committee is aware that its decisions need to be evidence based and in reaching its decision has had regard to the following factors which it considers to be evidence of the prospective harm;

1. The Police data provided for the period December 2017 to January 2019 in relation to the number of alcohol related recorder crimes directly related to this area.
2. The 113 calls for services over the same period, with 20 of these taking place in the area directly outside Tesco's.
3. The nature of the trading premises being a catering trailer located in a public open space, with no practical means of restricting access by security as compared to an indoor premises, with a door supervisor to control queues etc, severely reduces the ability to mitigate any increase in crime and disorder. The location of the premises also may prevent people from dispersing and encourage them to congregate in Backnang Square.

(10 am to 11:15 am)

#### **Exclusion of the Public**

**RESOLVED** that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for Item 5 on the grounds that they involve the likely disclosure of exempt information falling within paragraph 1 of Part 1 of Schedule 12A to the Act.

#### 5. **Licensing Act 2003 – Application for a Personal Licence**

*Public interest statement: It is not in the public interest to disclose the content of this report because the information in it concerns the interests and circumstances of an individual who has an expectation that such information would not normally be released to the public. To do otherwise would establish a precedent for the future treatment of personal information.*

The Committee considered an application from Miss B for a personal licence.

It was noted by the Committee that there were two options namely;

1. Grant the application,
2. Refuse the application.

The Committee was informed that the applicant had a relevant conviction for 'Driving a motor vehicle with excess alcohol.' The Committee heard that this had led to the application form and DBS certificate being sent to Essex Police for consultation in accordance with Section 120 of the Licensing Act 2003. The Committee was informed that as a result of the conviction Essex Police had objected to the grant of the personal licence.

The applicant informed the Committee that she had made a previous mistake and had now learnt her lesson. She informed the Committee that she had been working in a pub and had recently completed her licensing exams as a step toward being a personal licence holder which would allow her to work full time and become a Designated Premises Supervisor.

The Essex Police Licensing Officer stated that this was a difficult situation, but the relevant conviction could not be ignored and had not yet become a spent conviction. He had therefore had to object to the grant of the licence. He stated that the grant of a personal licence could lead to the applicant being a Designated Premises Supervisor and due to the conviction, this was not felt to be appropriate. He stated that extensive research detailed that drink drivers regularly believed they would not be caught and due to resources, this often proved to be the case. He stated that the incident showed a disregard for others safety and moral compass issues which were very relevant to consider for someone being a personal licence holder. The position requires a responsible person to control the sale of alcohol and this conviction was in conflict with that.

In response the applicant stated that she had been on a drink driving awareness course and was now aware of the dangerous consequences of drink driving.

The Committee retired at 11:38 am to deliberate on the matter and returned at 11:42 am.

**RESOLVED** that the Director of Public Places be authorised to refuse the application on the basis that to grant the application would undermine the prevention of Crime and Disorder objective

The Chairman provided a summary of the reasons for the Committee's decision and advised that a formal decision notice would be sent out in due course to the relevant parties.

The Committee had regard to the representations of the Police as required by Part 6 of the Licensing Act 2003 and to those of the applicant.

Having regard to the nature and circumstances of the relevant offence in question as expanded on the Police's statement, dated 13.3.19, the Committee considers it appropriate for the promotion of the prevention of crime and disorder objective, to refuse the personal licence (in line with Part 6 of the Licensing Act 2003.)

The meeting closed at 11:43am.

Chairman

**MINUTES**

of the

**LICENSING COMMITTEE  
HEARING**

held on 4 April 2019 at 7pm

Present:

Councillor L. Millane (Chairman of Hearing)

Councillors, R.A. Alcock, J. De Vries and R.A. Villa

The meeting was adjourned until 7.15pm to allow a member to arrive. The meeting then commenced at 7.12pm

1. **Apologies for Absence**

There were no apologies for absence.

2. **Declarations of Interests**

All Members were reminded to declare any Disclosable Pecuniary Interests (DPI) or other registerable interests where appropriate in any of the items of business on the meeting's agenda, none were made.

3. **Licensing Act 2003 – Application for a Variation of a Premises Licence – MRH West End, 124-134 Rainsford Road, Chelmsford, CM1 2QL**

The Committee considered an application for a variation of a premises licence in respect of 124-134 Rainsford Road, Chelmsford, CM1 2QL. The licence being applied for was as follows:

**The Supply of Alcohol**

Every Day 00:00 - 00:00

It was noted by the Committee that there were three options namely;

1. Grant the application, on the terms and conditions applied for.
2. Grant the application, on the terms and conditions applied for, modified to such extent as considered appropriate to promote the Licensing Objectives.
3. Refuse the application in whole or in part.

The following parties attended this hearing and took part in it:

***The Applicant*** – Solicitor and MRH Area Manager

***Objectors*** – Four members of the public



The Licensing Officer confirmed to the Committee that the premises were already licenced for the sale of alcohol, every day between 6am and 10pm in addition to late night refreshment every day between 11pm and 5am.

The Chairman advised that the written representations had been read and considered by the members of the Committee in advance of the meeting. The Chairman invited the applicant to introduce their application.

The solicitor for the applicant informed the Committee that in light of the public representations they were amending the hours of their application. It was noted that the application was no longer for 24 hour sale of alcohol and that an extension was being requested from 10pm to either 12:59am or 01:00am depending on officer preference. The Committee was informed that the application had been considered by the Police and other responsible authorities and no objections had been made. The solicitor referred the Committee to Section 182 of the relevant guidance which stated premises should be allowed to match the sale of alcohol to their opening hours unless good reason was demonstrated not to. The Committee was informed that Malthurst ran a large number of petrol stations across the country of which many had 24 hour alcohol licences. The solicitor for the applicant confirmed that their application detailed the removal of the conditions in annex 2 of the current licence. He clarified that this had been a clerical error and that the conditions would stay as part of the new amended operating schedule as agreed with officers.

In response to the written concerns raised by objectors the solicitor for the applicant made the following points. He stated that the premises were not expected to be busy during the additional hours requested so the sale of alcohol would not lead to crime and disorder from the premises. He also stated there would not be an increase in litter from the premises as sales would be low and adequate waste receptacles were provided at the premises. He stated that the argument put forward of there being no need for the sale of alcohol during the night was not a relevant factor to be considered under the Licensing Act 2003. He also informed the committee that concerns regarding drink driving were not relevant and there was no evidence to prove that petrol stations selling alcohol led to drink driving. The solicitor for the applicant stated that Malthurst had been undergoing a program of variation to amend licences for various stores and this had led to a number of hearings. The Committee was informed that at each hearing they had encouraged residents to contact them if problems arose after licences were granted and that the review mechanism was always available to residents if problems did arise. The Committee were provided an example of when Malthurst had suspended their own licences for sale of alcohol when problems arose and were a responsible operator who wanted to work with local residents around any problems.

The local residents present who had objected to the application addressed the Committee and made the following points;

- The amended application to 1am was welcomed over the initial 24 hour application but there was existing anti-social behaviour which would still only be amplified by any extension.
- The company structure consisted of subcontracting the petrol stations to self-employed managers who received commission based income from petrol and alcohol sales.
- The details listed in section 16b of the application were limited and did not describe in detail the measures the applicant would take to meet the licensing objectives.
- There had been a similar application in 2012 for a 24 hour alcohol licence.
- The CCTV only covered the forecourt and store area and was not helpful for local residents living nearby.
- The sale of alcohol would lead to an increase in litter for local residents living nearby due to the premises being on a common route home from the city centre.

In response to the concerns raised by the local residents the solicitor for the applicant stated that;

- All petrol stations operated on a commission basis and this was not relevant under the Licensing Act.
- The site in question was very well operated and was a particularly tidy site.
- The licence holder would be Malthurst and there would be a named designated premises supervisor on the licence, this was common practice in the industry.
- The operating schedule provided was standard and had been agreed with licensing officers.
- The challenge 25 policy was above what was required by law.
- The CCTV could only cover the premises and not the surrounding area.
- That the concerns of residents were understood but the applicant did not believe an increase in hours would lead to an increase in any problems connected to the petrol station and that it should be noted that the police had not submitted representations.

In response to questions from the Committee the solicitor for the applicant stated that;

- It was the responsibility of staff to keep the forecourt clear of litter and this was regularly done.
- If there were any incidents staff were trained to call the police if necessary.
- The premises was in line with similar premises and operated all sales through a night window after 11pm where it was easier to refuse a sale if required.
- A condition detailing CCTV to be available to an authorised police officer within 24 hours of a lawful request was acceptable.

The Committee retired at 7.53pm to deliberate on the matter and returned at 8.23pm.

**RESOLVED** that the Director of Public Places be authorised to grant the variation in the terms applied for but as amended by the applicant at the hearing.

The Chairman provided a summary of the reasons for the Committee's decision and advised that a formal decision notice would be sent out in due course to the relevant parties.

The Committee had careful regard to the representations of the applicant and the objectors.

In reaching its decision the Committee has noted the concerns of the objectors. However, any decision to refuse the application must be demonstrated to be evidence based, and the Committee is not satisfied that there is sufficient evidence to indicate prospective harm at this stage.

The Committee also resolved that the existing CCTV condition requiring production of any recording to be varied to require production to the police within 24 hours or lawful request.

The Committee is also mindful that no objections to the application have been received from the responsible authorities including the police and environmental health. The Committee also noted that the premises already has a late night refreshment licence.

The Committee is satisfied with the steps which the applicant proposes to take to promote the four licensing objectives.

The Committee would stress however, that if subsequently there is evidence of public nuisance or crime and disorder then people can request a review of the premises licence.

*(7pm to 8.25pm)*

The meeting closed at 8.25pm.

Chairman

**LICENSING COMMITTEE**

**03 JUNE 2019**

**AGENDA ITEM 4**

<b>Subject</b>	<b>LICENSING ACT 2003 - APPLICATION FOR A NEW PREMISES LICENCE</b>  Admirals Park, Rainsford Road, Chelmsford, Essex, CM1 2PL
<b>Report by</b>	DIRECTOR OF PUBLIC PLACES

Contact: Lacey Latimer (01245) 606204,  
Email (int./ext.) lacey.latimer@chelmsford.gov.uk

**Purpose**

To consider an application for a new premises licence, having regard to a representation received and the requirement to promote the four licensing objectives:

- a) The prevention of crime and disorder
- b) Public safety
- c) The prevention of public nuisance
- d) The protection of children from harm

**Options**

Members are advised that they have the following options when determining this application.

- (i) Grant the application, on the terms and conditions applied for
- (ii) Grant the application, on the terms and conditions applied for, modified to such extent as considered appropriate to promote the Licensing Objectives.
- (iii) Refuse the application in whole or in part.

The Committee is reminded that the applicant or any person making representation in relation to this matter may appeal the decision of the Council to the Magistrates' Court.

<b>Corporate Implications</b>	
Legal:	The Licensing Act 2003
Financial:	None
Personnel:	None
Risk Management:	None
Equalities and Diversity:	None
Health and Safety:	None
IT:	None
Other:	None

<b>Consultees</b>	None
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<p><b>Policies and Strategies</b></p> <p>The Council's Statement of Licensing Policy as required, by the Licensing Act 2003.</p>
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<b>Corporate Plan Priorities</b>	
The report relates to the following priorities in the Corporate Plan:	
Promoting sustainable growth	
Making Chelmsford an even more attractive place	
Promoting healthy, active lifestyles and encouraging people to live well	
Being outward looking, willing and committed to work in partnership	
Investing in the organisation, its people and the working environment	

## 1. Introduction

1.1 Members are requested to consider an application by Arena Sports Live Ltd, having regard to the representation received and the requirement to promote the four licensing objectives, namely:

- a) the prevention of crime and disorder
- b) public safety
- c) the prevention of public nuisance
- d) the protection of children from harm

## 2. Background

2.1 An application for a premises licence was received on the 28<sup>th</sup> March 2019 in relation to Admirals Park, situated on Rainsford Road in a residential area.

2.2 Members will note from the application form that the proposed premises licence would be to authorise an event to take place on 5 consecutive days in May to September inclusive, with the proposed lay out of the event depicted on the plan attached to the application.

3. Application

3.1 The new premises application from Arena Sports Live Ltd is for the following licensable activities:

Provision of films:

Friday between the hours of 19.00 and 22.00

Saturday between the hours of 10.30 and 22.00

Sunday between the hours of 10.30 and 18.00

Provision of recorded music:

Friday between the hours of 17.00 and 23.00

Saturday between the hours of 10.00 and 23.00

Sunday between the hours of 10.00 and 18.30

Supply of alcohol:

Friday between the hours of 17.00 and 22.40

Saturday between the hours of 10.00 and 22.40

Sunday between the hours of 10.00 and 18.00

3.2 The application has been properly made in accordance with The Licensing Act 2003 and all procedures correctly followed. The completed application form is attached as **Appendix A**.

3.3 Members are asked to note that as this report is published publicly, personal details have been redacted from some documents, however, the licensing authority and the applicant have received complete copies of all documents.

3.4 The applicant has provided conditions consistent with the operating schedule intended to promote the four licensing objectives which are included as part of the application shown in **Appendix A**.

4. Representations

4.1 During the course of this application, in line with the Act, we sent a copy of the application to:

Essex Police

Essex County Fire and Rescue Service

Head of Planning Services

Principal Environmental Health Officer (Environmental Protection)

Head of the Children's Safeguarding Service

Essex Trading Standards

Principal Environmental Health Officer (Commercial)

Licensing Authority

Public Health Trust

4.2 Responses to the consultation on this application have been received from one interested party. A copy of the representation received is attached to this report as **Appendix B**. It should be noted that no representations (objections or otherwise) have been received from any of the organisations (“responsible authorities”) listed in 4.1 above.

5. Statement of Licensing Policy

5.1 There are no specific issues arising from this application relevant to the Council's statement of licensing policy, a copy of which can be found on our website: <https://www.chelmsford.gov.uk/business/licensing/alcohol-licensing/licensing-policies-and-objectives/> .

5.2 The following extracts from the Council’s statement of licensing policy are brought to the general attention of members:

(1.2) When assessing applications, the Licensing Authority must be satisfied that the measures proposed in the applicant’s operating schedule to promote the four licensing objectives aim to achieve that outcome, as far as possible.

(1.37) Where relevant representations are made, the Council will seek to make objective judgements as to whether conditions may need to be attached to various authorisations, to secure promotion of the licensing objectives.

(1.41) The Licensing Authority recognises that all applications should be considered on an individual basis and any condition attached to such a licence will be tailored to each individual premises, in order to avoid the imposition of disproportionate and other burdensome conditions on those premises. Standard conditions will therefore be avoided and no condition will be imposed that cannot be shown to be appropriate and proportionate for the promotion of the licensing objectives.

**List of Appendices**

Appendix A	Copy of application form
Appendix B	Copy of representation received

**Background Papers**

Nil

\* required information

### Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

### Applicant Details

\* First name

\* Family name

\* E-mail

Main telephone number

Other telephone number

Include country code.

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

### Applicant Business

Is your business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

VAT number

Legal status

If your business is registered, use its registered name.

Put "none" if you are not registered for VAT.



*Continued from previous page...*

Your position in the business

Home country

The country where the headquarters of your business is located.

**Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)

**Section 3 of 21****APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

**Confirm The Following**

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

**Section 4 of 21****NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

**Non Individual Applicant's Name**

Name

**Details**

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Limited Company

**Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Contact Details**

E-mail

Telephone number

Other telephone number

\* Date of birth  -  -

\* Nationality  Documents that demonstrate entitlement to work in the UK

**Section 5 of 21**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

Park / Green space with mobile catering units, mobile bars and an outdoor cinema screening all within a contained area. Ticketed only family event with stewards and security 24/7 over the course of the event including build and break down. This event would run annually for a maximum 5 consecutive days between the months of May and September inclusive. (Operating days would be 2, events days would be 3)

**Continued from previous page...**

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

**Section 6 of 21**

**PROVISION OF PLAYS**

See guidance on regulated entertainment

Will you be providing plays?

Yes  No

**Section 7 of 21**

**PROVISION OF FILMS**

See guidance on regulated entertainment

Will you be providing films?

Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the exhibition of films take place indoors or outdoors or both?

Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**Section 8 of 21**

**PROVISION OF INDOOR SPORTING EVENTS**

See guidance on regulated entertainment

Will you be providing indoor sporting events?

Yes       No

**Section 9 of 21**

**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

Yes       No

**Section 10 of 21**

**PROVISION OF LIVE MUSIC**

See guidance on regulated entertainment

Will you be providing live music?

Continued from previous page...

**Section 11 of 21**

**PROVISION OF RECORDED MUSIC**

See guidance on regulated entertainment

Will you be providing recorded music?

Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

Indoors  Outdoors  Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Music will be played at the bars creating a variation of volume-controlled music ensuring not to create a high volume/festival style event

Continued from previous page...

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**Section 12 of 21**

**PROVISION OF PERFORMANCES OF DANCE**

See guidance on regulated entertainment

Will you be providing performances of dance?

Yes  No

**Section 13 of 21**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes  No

**Section 14 of 21**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

Yes  No

**Section 15 of 21**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

- On the premises     Off the premises     Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.



Continued from previous page...

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

Family name

Date of birth  /  /   
dd mm yyyy

**Enter the contact's address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 21**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Continued from previous page...

**Section 17 of 21**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

*Continued from previous page...*

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

## Section 18 of 21

### LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Strong management controls and effective training of all staff so that they are aware of the premises licence and the requirements to meet the four licensing objectives with particular attention to:

No selling of alcohol to underage people, no drunk and disorderly behavior on the premises area. Vigilance in preventing the use and sale of illegal drugs at the event. No violent and anti-social behaviour and no harm to children.

Operating Schedules with clear hours of operation and licensable activities during those hours on show.

Clear "Challenge 25" information to prevent the supply of alcohol to under-age drinkers.

Stewards and Security on site 24/7 over the course of the event.

Noise management plan set out and administered

As a licensed event we know that it is necessary to carry out our functions with a purpose of promoting these objectives. We promise to support these objectives through our operating schedules and other measures (including staff training and qualifications, policies, and strategic partnerships with other agencies).

b) The prevention of crime and disorder

Security will be on site 24/7 to monitor entrances, exits, and other parts of the premises in order to address the prevention of the crime objective.

A clear and legible notice outside the premises indicating the event hours under the terms of the premises licence during which licensable activities are permitted.

Clear and conspicuous notices warning of potential criminal activity, such as theft, that may target customers will be displayed.

No selling of alcohol to drunk or intoxicated customers.

Custom will not be sought by means of personal solicitation outside or in the vicinity of the premises.

Prevention and vigilance in illegal drug use at the event.

Staff will be well trained in asking customers to use premises in an orderly and respectful manner and prevent drinking alcohol irresponsibly.

c) Public safety

External lighting will be positioned where required.

Well trained staff adherence to environmental health requirements.

Training and implementation of underage ID checks

First Aid Medics will be on site throughout the course of the event.

Risk Assessments and method statements will be carried out.

Security checks/bag searches will be carried out at the entrance. All alcohol will be confiscated and return once leaving the event.

d) The prevention of public nuisance

*Continued from previous page...*

Noise management plans to be set out and administered.

The placement of the LED screen and speakers to be positioned so the least amount of noise will impact on nearby residents.

Bar music will be a variation of low level music ensuring not to create a high volume / festival style event.

Prominent, clear and legible notices will be displayed at the exit requesting the public to respect the needs of nearby residents and to leave the premises and the area quietly.

Deliveries of goods necessary for the operation of the business will be carried out at such a time or in such a manner as to prevent nuisance and disturbance to nearby residents.

The Licensee will ensure that staff who arrive early morning or depart late at night when the business has ceased trading conduct themselves in such a manner to avoid causing disturbance to nearby residents.

Customers will be asked not to stand around loudly talking in the street outside the premises.

Customers will not be admitted to premises above opening hours.

The movement of bins and rubbish outside the premises will be kept to a minimum after 11.00pm when the event is closed to the public.

Any lighting on or outside the premises will be positioned and screened in such a way so as to not cause a disturbance to nearby residents.

Adequate waste & recycle receptacles for use by customers will be provided in the local vicinity.

e) The protection of children from harm

"Challenge 25" signs will be visible on all bars that encourages anyone who is over 18 but looks under 25 to carry acceptable ID if they wish to buy alcohol.

Staff will be well trained in the requirements for a persons' identification. Log books will be kept on all bars.

A schedule of all films and their rated classification will be advertised and displayed before and during the event.

Age appropriate films will be scheduled at times aimed at a younger audience.

Films rated 15+ will be shown after 17:00hrs and signs for these will be erected to warn families as well as announcements over the on site PA system and throughout all print and social media.

**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

*Continued from previous page...*

**Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

**Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.



*Continued from previous page...*

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

*Continued from previous page...*

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

### **Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

## **Section 20 of 21**

### **NOTES ON REGULATED ENTERTAINMENT**

*Continued from previous page...*

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.



Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

**Section 21 of 21**

**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card. For instructions on calculating the fee payable in respect of this licence, please refer to: <http://www.chelmsford.gov.uk/apply-new-licence>

\* Fee amount (£)

100.00

**DECLARATION**

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

Festival Marketing and Events Manager

\* Date

28 / 03 / 2019  
dd mm yyyy

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/chelmsford/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

Continued from previous page...

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

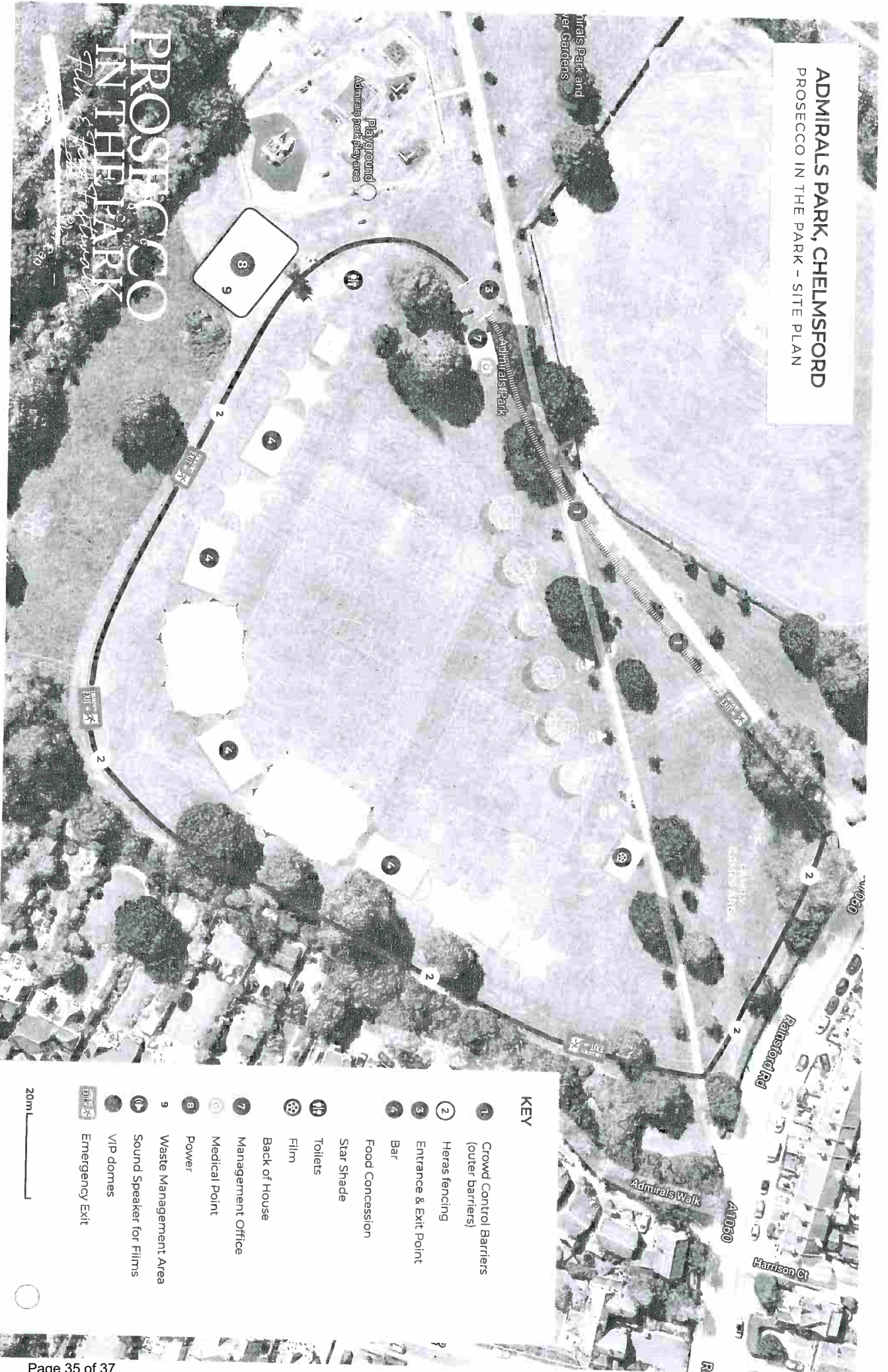
IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	<input type="text" value="Prosecco In The Park, Chelmsford, Admirals Pa"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 Next >

# ADMIRALS PARK, CHELMSFORD PROSECCO IN THE PARK - SITE PLAN



## PROSECCO IN THE PARK

*Prosecco in the Park*

### KEY

- 1 Crowd Control Barriers (outer barriers)
- 2 Heras fencing
- 3 Entrance & Exit Point
- 4 Bar
- 5 Food Concession
- 6 Star Shade
- 7 Toilets
- 8 Film
- 9 Back of House
- 10 Management Office
- 11 Medical Point
- 12 Power
- 13 Waste Management Area
- 14 Sound Speaker for Films
- 15 VIP domes
- 16 Emergency Exit

20m





Chelmsford  
Essex  
CM1 2XS

Licensing Section  
Chelmsford City Council  
Duke Street  
Chelmsford  
CM1 1JE

02<sup>nd</sup> May 2019

Dear Sirs

**Premises Licence Application**

**Applicant: Arena Sports Live Ltd**

**Location: Admirals Park, Rainsford Road, Chelmsford**

I write in respect of the above application for a New Premises Licence and wish to make representations.

I live immediately adjacent to the Admirals Walk/Rainsford Road entrance to Admirals Park.

The application fails to include full or sufficient details of the steps the applicant will take to promote the four licensing objectives and it is therefore not possible to judge whether the application will do so. It is not sufficient for the applicant simply to state that they will provide noise management plans. This information should be provided at the time the application is made so that it can be judged at the time consideration is given to the premises licence application.

The application states the license which is being applied for is to run from 1<sup>st</sup> August 2019 and is for an event to run annually for up to 5 consecutive days (3 event days and 2 operating days) and does not provide an end date. Admirals Park is located in a residential area and to grant an indefinite licence would permit the applicant to hold the event annually for 5 days every year. If the event is for three days, the premises license should only be granted for three days. A grant of an indefinite license is contrary to the public good and likely to result in a public nuisance for residents in the area.

My property in Admirals Walk is immediately adjacent to Admirals Park. It is a cul-de-sac. I have lived in the property for eight years and my experience from the annual beer festival and other events which also takes place in Admirals Park is that the type of event which the premises license application relates to will result in a public nuisance for residents in Admirals Walk, disturbing the peaceful enjoyment of our properties. The road is used as a drop off/pick up point and taxi rank by those attending and leaving the venue. If the road were closed to non-residents for the duration of the event (as occurs during the annual firework display), this would alleviate this concern.

The application also states that it is intended for amplified music/sound to be played until 11pm. Again, the park is in a residential area and amplified music/sound will cause a public nuisance to local residents, disturbing the peaceful enjoyment of our properties. Perhaps a suitable condition could be placed on the license if it is granted by the Council to limit the impact on residents, maybe to include limiting the time when music can be played to 10:30pm.

It would be more appropriate for this type of event to take place in Central Park rather than in a residential area where there is a high risk of public nuisance.

Yours faithfully