



Chelmsford City Council Licensing Committee

Date: 25th July 2023

Licensing Act 2003 – Application for a new Premises Licence:
The Leather Bottle, The Street, Pleshey CM3 1HG

Report by: Director of Public Places

Officer Contact:

Lacey Latimer, Licensing Officer, lacey.latimer@chelmsford.gov.uk, 01245 606204

Purpose

The purpose of this report is for members to consider an application for a new Premises Licence made by Kathryn Kilpin, under section 17 of the Licensing Act 2003 in respect of The Leather Bottle, The Street, Pleshey CM3 1HG. Having regard to representations received and the requirement to promote the four licensing objectives. These are:

- a) The prevention of crime and disorder
- b) Public Safety
- c) The prevention of public nuisance
- d) The protection of children from harm

Recommendations

Members are advised that they have the following options when determining this application;

- Grant the application, on the terms and conditions applied for
- Grant the application on the terms and conditions applied for, modified to such extent as considered appropriate to promote the licensing objectives.
- Refuse the application in whole or in part.

An appeal in respect of any determination made in connection with this application may be made to the Magistrates Court, within 21 days of the notification given by the licensing committee, by the licence holder, or any other person making relevant representation.

1. Application

1.1 The application was received on 9th June 2023 and has been properly made in accordance with The Licensing Act 2003, with all procedures correctly followed. Blue public notices were on display at the premises, publication in a local newspaper and details of the application were on Chelmsford City Council's website. The completed application including plans is attached as **Appendix A**.

1.2 On the application form, the applicant has applied for the below licensable activities:

The Provision of Live Music: Friday and Saturday 12:00 till 00:00
The Provision of Live Music: Sunday 12:00 till 23:00

The Provision of Recorded Music: Monday to Thursday 11:00 till 23:00
The Provision of Recorded Music: Friday and Saturday 11:00 till 00:00
The Provision of Recorded Music: Sunday 11:00 till 23:00

The Sale of Alcohol: Monday to Thursday 11:00 till 23:00
The Sale of Alcohol: Friday and Saturday 11:00 till 01:00
The Sale of Alcohol: Sunday 11:00 till 23:00

1.3 The proposed Designated Premises Supervisor is Kathryn Kilpin. The Personal Licence was issued by Chelmsford City Council. Personal Licence reference number is 23/00251\LAPER.

2. Representations

2.1 During the course of the application, Chelmsford City Council in line with the Act, sent a copy of the application to all responsible authorities.

2.2 During the consultation period, representations we've received from 18 members of the public. These representations are attached as **Appendix B**. At the time of publishing this report, 7 representations have been withdrawn due to the applicant clarifying / agreeing to amend the application.

2.3 As a responsible authority, Essex Police agreed conditions with the applicant and therefore, did not raise any representations. The agreed conditions are attached as **Appendix C**.

3. Conclusion

3.1 The Statement of Licensing Policy is brought to the attention of members and is as follows:

Section 13 (Licensing Committee). Nothing in the section affects this application.

3.2 The application has been correctly submitted.

3.3 At the conclusion of this hearing members are advised to consider the options as previously recommended at the start of this report.

List of appendices:

- Appendix A – Full application form
- Appendix B – Representations received
- Appendix C – Conditions agreed with Essex Police

Background papers:

Application held by Licensing Authority

Corporate Implications

Legal/Constitutional: None

Financial: none

Potential impact on climate change and the environment: none

Contribution toward achieving a net zero carbon position by 2030: none

Personnel: none

Risk Management: none

Equality and Diversity: none

(For new or revised policies or procedures has an equalities impact assessment been carried out? If not, explain why)

Health and Safety: none

Digital: none

Other: none

Consultees:

As per that required by legislation

Relevant Policies and Strategies:

Statement of Licensing Policy



Chelmsford City Council
Application for a premises licence
Licensing Act 2003

For help contact
licensing@chelmsford.gov.uk
 Telephone: 01245 606727

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference		This is the unique reference for this application generated by the system.
Your reference	katy kilpin	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name	kathryn	
* Family name	kilpin	
* E-mail		
Main telephone number		Include country code.
Other telephone number		

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Is your business registered outside the UK? Yes No

Business name		If your business is registered, use its registered name.	
VAT number	-	none	Put "none" if you are not registered for VAT.
Legal status	Sole Trader		

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Business Address

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21**INDIVIDUAL APPLICANT DETAILS****Applicant Name**

Is the name the same as (or similar to) the details given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

Family name

Is the applicant 18 years of age or older?

- Yes No

Continued from previous page...

Current Residential Address

Is the address the same as (or similar to) the address given in section one?

Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Applicant Contact Details

Are the contact details the same as (or similar to) those given in section one?

Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail

Telephone number

Other telephone number

* Date of birth
dd mm yyyy

* Nationality

Right to work share code

Documents that demonstrate entitlement to work in the UK
Right to work share code if not submitting scanned documents

Add another applicant

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

Continued from previous page...

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

The premises has 2 entrance doors and 1 rear door, a small kitchen, ladies and gents toilets. It has 2 wood burners 1 either side of the bar. Roughly 8 tables with 4 seats round each table, a darts board. It also has a garden with a small childrens play equipment and 10 garden tables with benches. A small car park to hold 5 cars. 2 rooms upstairs which will be used for staff rooms. It is situated in small a village and goes back to 15th century.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

Yes No

Section 7 of 21

PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

Yes No

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

Yes No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

Yes No

Section 10 of 21

PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

Yes No

Standard Days And Timings

Continued from previous page...

MONDAY

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of live music take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not
exclusively) whether or not music will be amplified or unamplified.

we may have bands playing instruments and singing. which could be amplified or unamplified music

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 11 of 21

PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

music played all day will not be amplified will just be through a speaker

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

- Yes No

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes No

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Continued from previous page...

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

On the premises Off the premises Both

If the sale of alcohol is for consumption on
the premises select on, if the sale of alcohol
is for consumption away from the premises
select off. If the sale of alcohol is for
consumption on the premises and away
from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth
dd mm yyyy

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Continued from previous page...

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

A gambling machine may be in the pub. we will make sure only over 18's are using it.

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

I will make sure that anybody working will fulfill the licensing objectives with the correct training in place and up to date. strict challenge 25 policy.

b) The prevention of crime and disorder

To prevent crime and disorder all staff will have the correct training is provided to staff to ensure no sale of alcohol is sold to anybody under the influence of drugs or is drunk or anybody under age. Also any crimes will be reported to the police and we will work with any authorities needs to prevent crime on the premises.

c) Public safety

To ensure public safety is in place we will ensure we have the correct fire extinguishers and fire blanket, numerous smoke detectors. We will make sure all fire exits are kept clear and are visible. Also all electrical appliances will be tested annually. We will have first aid boxes; staff will be first aid trained. An accident book will be behind the bar too.

d) The prevention of public nuisance

We will have signs up politely asking customers to leave quietly. We will keep music and noise to a reasonable level during opening hours.

Continued from previous page...

e) The protection of children from harm

We will ask anybody who looks under 25 for ID. Children will not be allowed to play on gambling machines.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

* Fee amount (£)

190.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

United Kingdom

DECLARATION

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

Date (dd/mm/yyyy)

Add another signatory

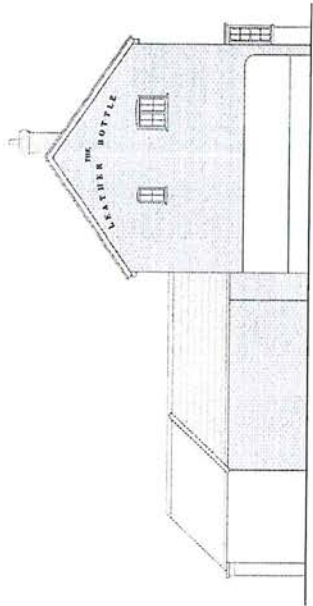
Continued from previous page...

Once you're finished you need to do the following:

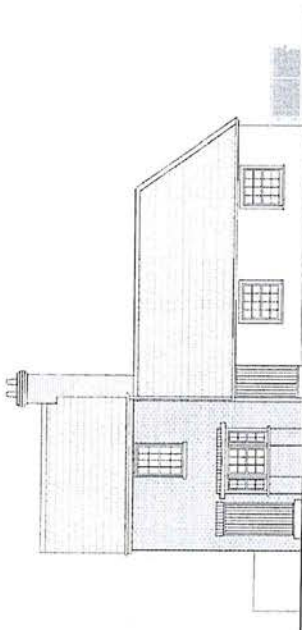
1. Save this form to your computer by clicking file/save as...
 2. Go back to <https://www.chelmsford.gov.uk/business/licensing/alcohol-licensing/premises-licence/apply-for-a-new-premises-licence/> to upload this file and continue with your application.
- Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

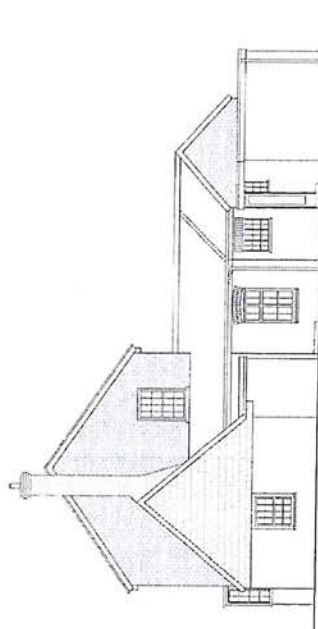
IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED



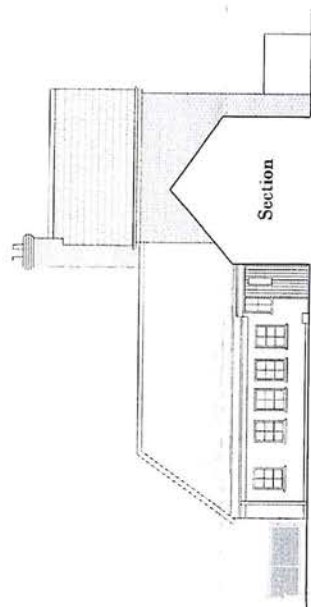
Side Elevation Scale 1:100



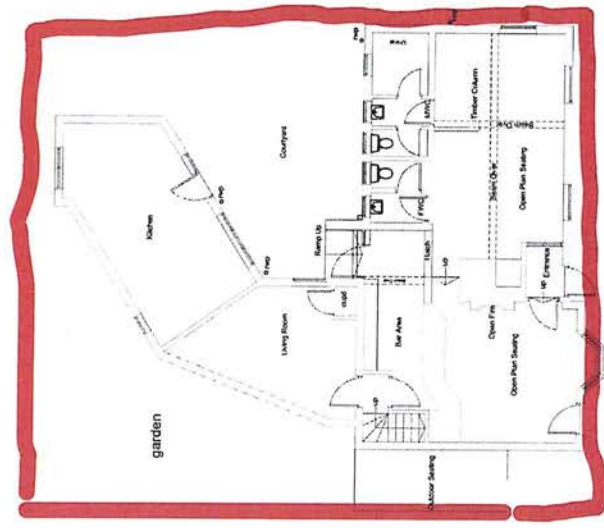
Front Elevation Scale 1:100



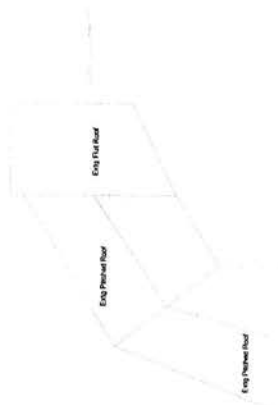
Courtyard Elevation scale 1:100



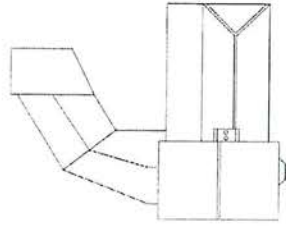
Courtyard Elevation scale 1:100



Existing Ground Floor Plan Scale 1:100



Existing First Floor Plan Scale 1:100



Existing Roof Plan Scale 1:200



Site Location plan Scale 1:750

The Leather Bottle, The St. Plechey, Chelmsford CM3 1HG
EXISTING PLAND & ELEVATIONS
 Scale 1:100 @ a2

Appendix B

Representations received in relation to a New Premises Licence for the Leather Bottle, The Street, Pleshey, Chelmsford, CM3 1HG

Representation 1

Your enquiry

Re: Application- Leather Bottle, Pleshey

Hello

We welcome a new land lady looking to make a success of any pub, but I'd like to respectfully lodge my concerns regarding the licensing application at the Leather Bottle, and in particular, the request for extended opening hours and music on the following grounds:

1. There are a significant number of regulars who already drink and drive home at the end of an evening and extending the opening hours will only put people at greater risk as more alcohol is consumed. The most recent scenario included a drink driver hitting a car outside the pub before travelling two miles.

2.No one is opposed to live music, but previous occasions have meant closing doors and windows or for some to leave the village for the day while music is on. We understand that this is a great revenue generator and want the new occupants to succeed. However, introducing music more permanently will coax people from further afield, increasing traffic and the number of drunk drivers on the road, posing a risk to the high volume of cyclists who ride past the pub daily. It will also cause parking issues and impact the entire village on a greater scale.

3. Adding music and extended hours will prolong the amount of time with people (and music) making noise outside the pub. I enjoy the Leather Bottle and welcome our new tenant, but as a father with two small children who will be sleeping 50m away from the pub, I'd like to minimise their exposure to foul language and music at night.

4. The car park can only hold 5 cars and around 40 people, meaning applications for live music will mean audiences will need to spill outside, causing a disturbance.

I should add that any new landlord will be more than welcome in the village and will have the support of anyone who wants to make a go of the Leather Bottle. I am confident that once Ms Kilpin gets to know the village, she'll see there are even more profitable means of running the Leather Bottle in harmony with its neighbors and we look forward to meeting her.

Representation 2

This representation has been withdrawn

Representation 3

To: Licensing <Licensing@chelmsford.gov.uk>
Subject: Leather Bottle Pleshey Application

I object to the application to play live music any Friday- Saturday and Also any Sundays. I have no objection to live music being played inside the pub on those days but not outside the pub.
I do not have any objection to live music outside the pub on public holidays or national celebrations.

Representation 4

This representation has been withdrawn

Representation 5

To: Licensing <Licensing@chelmsford.gov.uk>
Subject: Objection

I live opposite the Leather Bottle pub and object strongly to allowing music. This is a quiet village and the pub is surrounded by dwellings. No objection to the alcohol licence but, please, no music.

Representation 6

To: licensing@chelmsfordgov.uk
Subject: **Pleshey Conservation Village**

Dear Sir or Madam

I would like to object to the application for a licence to play music live and recorded at the Leather Bottle Pleshey.. I have lived in Pleshey for 55 years, the pub is a small country Pub in a conservation area, our cottage is listed over 500 years old and is situated right opposite the Pub, Moat Cottage. The car park at the leather bottle only accommodates five cars, there is no possibility of using the existing garden there for parking as the garden and the Pub are listed. I really object to our country Village Pub in one of the most beautiful picturest villages in Essex turning into a loud public building spoiling the peaceful area in a built up area of Villagers homes. we are a village of just over 200 people. Thank you for considering my objection to live and recorded music.

Yours sincerely
Representation 7

To: Licensing <Licensing@chelmsford.gov.uk>

Subject: Leather bottle. Pleshey. Cm3 1hg

I have no disagreement with the licensing hours proposed by Kathryn Kipling .

I see no reason why they should be altered as small village public houses need to earn extra income in these times.

Kind regards

Representation 8

yourenquiry

Representation regarding an application for a Pub Licence:

The Leather Bottle, Pleshey

Applicant: Ms Katelyn Kilpin

Deadline for representation: 7th July.

Please see attached letter.

I advise amending the Licence to include:

- * no opening beyond 11pm
- * no amplified music events apart from ad hoc events for which permission can be granted when required.

Representation 9

To: Licensing <Licensing@chelmsford.gov.uk>

Subject: LEATHER BOTTLE - LICENCE UNDER SECTIONS 17 OF THE ACT

Sirs,

I am writing to register major objections to the Licensing application by Ms Katherine Kilpin for the Leather Bottle, The Street, Pleshey, CM3 1HJ. My objections to the Licensing Application are as follows:

The four Licensing Objectives, which are as follows:

1. The prevention of crime and disorder
2. Public safety
3. The prevention of public nuisance; and
4. The protection of children of harm

1. Opening hours

The Leather Bottle is classified as a community asset for the benefit of the residents of Pleshey – it does not need to be open after 10pm on any day of the week or weekends.

Opening hours beyond 10pm with the sale of alcohol will encourage people from outside of the village who are attracted to extended opening hours and music to visit the Leather Bottle, with the attendant street parking in narrow streets, which will cause potential safety issues (the pub has just 5 parking spaces) – people have to walk in the road to get past vehicles. Also, the noise issue – there are many very young children (5 years and under) living very near to the Leather Bottle who need to be in bed by the latest 7.00pm – they would have trouble sleeping with the noise of vehicles' doors, music and talking.

2. Sale of Alcohol – until Midnight on Fridays and Saturdays is horrendous the Leather Bottle is a small village pub – not a pub in a large town or city.

There would be the parking issues again, in the narrow streets and side roads – safety and public nuisance – with the added potential of the extended licensing hours.

Plus the increased noise at night – causing a public nuisance for all concerned. This is a small village.

3. Live and Recorded Music

Live music at anytime during the week and particularly on Fridays, Saturdays and Sundays, taking place in the beer garden should not be permitted at any time – as it will cause considerable public nuisance to residents both those close to the pub and also those living further away.

Also, as I have said in notes 1. And 2. Above, live music combined with extended opening hours, with the sale of alcohol – all of which will encourage visitors who are attracted to the combination of music and extended licensing hours creating street parking difficulties, public nuisance and the potential for disorder.

4. Recorded Music

Recorded music should only be used within the Leather Bottle premises – any music of whatever nature will cause disturbance to children and those living around and nearby.

The licensing application is more for a large town or city, not a small rural pub. Also, the licensing application is totally inappropriate for a Conservation area, like Pleshey.

A recent survey of village residents, when asked what they would like from their village pub, found that there was no support for music, either live or recorded.

Representation 10

To the licensing committee

Representation by Pleshey Parish council.

Pleshey parish council wholly supports a pub being in the village and we would wish to see the reopening of the leather bottle being expedited, it is a popular venue providing refreshment and food to parish residents and the many visitors.

Summer trade is essential to the viability of the premises.

At the most recent meeting of the parish council on the 14th June a considerable number of local residents attended the public participation item to make representation that the parish council should seek amendments to the terms of the proposed licence.

They inform us of concerns about the current application in so far as previous licence holders have had loud music events held in the garden over numerous summer weekends and there have been many issues with late night noise, customers using inappropriate language in the garden, significant nuisance and safety risks caused by inconsiderate parking on the pavements opposite the venue.

The village is a small rural village and a number of properties back onto or are adjacent to the premises, some of these residents have young children. We are not a city centre venue nor is there a need for supporting late night businesses with extended hours.

The views expressed to us by the residents are that the below conditions should be imposed on the licence:

The sale of alcohol should not be permitted past 11pm.

That amplified music in the gardens should only be permitted on 4 occasions per year.

That recorded or live music should cease no later than 11pm

That a volume level for music be agreed and be strictly imposed so as not to create a nuisance.

That the operators of the pub shall actively manage car parking arrangements so as not to allow pub customers to block residents doorways or park on the pavement opposite the premises.

The parish council wishes to support the licence application but requests that the licence be issued with the revisions and conditions as expressed above.

Representation 11

yourenquiry

Dear Sir/Madame.

I am objecting to The Leather Bottle in Pleshey, Re their new licence application for serving alcohol until 1am, also a very strong NO to any type of music live or recorded.

The Leather Bottle pub is a very small community public house with only car parking for five cars, therefore when car park is full customers would be forced to park on the pavement and would be a danger for any one walking with a pushchair or walking a dog as they are forced to walk in the road.

Yours Faithfully

Representation 12

This representation has been withdrawn

Representation 13

This representation has been withdrawn

Representation 14

This representation has been withdrawn

Representation 15

This representation has been withdrawn

Representation 16

This representation has been withdrawn

Representation 17

To: Licensing <Licensing@chelmsford.gov.uk>

Subject: Licence application for The Leather Bottle, Pleshey

I wish to oppose the application as it stands.

Whilst I would be delighted to see the village pub open once more, I would not like the hours proposed. The village is very small and very quiet, especially at night. Loud music, live or not, allowable every night of the week, really is not acceptable.

Opening hours - should be restricted to 23.00 on all nights of the week.

Sale of alcohol - should be restricted to 23.00 any night of the week.

Live and recorded music - should be restricted to 22.00 Friday to Saturday and 18.00 on Sundays.

This is a small village pub, not a central Chelmsford pub, with residents that do not want noise disturbances, or drink infused inappropriate behaviour. It may be advantageous for the officer in charge of licensing to come and visit the village to realise what it does and does not need.

Many thanks

Representation 18

Licensing Section, Chelmsford City Council, Civic Centre,

Duke Street, Chelmsford, Essex, CMI 1JE

26th July 2023 Dear Sirs,

I am writing to register objections to the licensing application by Ms Kathrine Kilpin for the Leather Bottle, The Street, Pleshey, Chelmsford, CM3 1HJ. My objections to the licensing application relate to:

1. Opening hours for Fridays and Saturdays until 1.00 am.
2. The sale of alcohol on Fridays and Saturdays until midnight.
3. Live music on Fridays and Saturdays until midnight each day and Sundays until 23.00.
4. Recorded music Sunday to Thursday until 23.00 and Fridays and Saturdays until midnight each day.

My home backs on to the Leather Bottle and its beer garden, and thus I am a close neighbour to the pub and would be adversely impacted to a significant extent if this licencing application were granted without substantial changes to it.

My objections, in detail, using the above numbering are as follows:

1. Opening hours.

The Leather Bottle, classified as a community asset for the benefit of the residents of Pleshey, does not need to be open after 23.00 on Fridays and Saturdays.

Opening hours beyond 23.00, with the sale of alcohol and live music (see Notes 2 and 3) will encourage people from outside the village who are attracted to extended opening hours and music to visit the Leather Bottle, with the attendant increase in street parking in a narrow street, causing potential safety issues and additional noise creating a public nuisance. In addition, late opening hours with the sale of alcohol brings the possibility of public disorder.

The opening hours on Fridays and Saturdays should be restricted to 23.00 as for all other days of the week.

2. The sale of alcohol until midnight on Fridays and Saturdays is inconsistent with the Leather Bottle's role as a small village pub.

It will attract visitors into the village who are attracted by extended licencing hours and live music which will create:

- Parking issues in the narrow main street and side roads - a safety and public nuisance issue, with the potential for disorder often associated with extended licencing hours.
- Increased noise late at night causing a public nuisance to close neighbours.

The sale of alcohol should be restricted to 23.00 for all days of the week.

3. Live music.

Live music, particularly amplified live music at anytime during the week, but particularly on Fridays, Saturdays and Sundays, and taking place in the beer garden should not be permitted at any time as it will cause considerable public nuisance to residents both close to the pub and those sited further away.

In addition, as mentioned in Notes 1 and 2, live music combined with extended opening hours with the sale of alcohol will encourage visitors who are attracted to the combination of music and extended licencing hours, creating street parking difficulties, public nuisance and the potential for disorder.

4. Recorded music.

This should only be permitted within the Leather Bottle during normal opening hours of 11.00 am to 23.00.

The licencing application is more suited to a city/town centre location, not a small rural pub. Additionally, the licencing application is also totally inappropriate for a conservation area like Pleshey.

A recent survey of village residents regarding what they would like from their village pub found almost no support for music, either live or recorded.

I look forward to hearing from you.

APPENDIX C

1. A Challenge 25 scheme shall be operated, whereby any person who appears to be under the age of 25 years of age is required to produce on request an item which meets the mandatory age verification requirement and is either a:

- Proof of age card bearing the PASS Hologram;
- Photocard driving licence;
- Passport; or
- Ministry of Defence Identity Card.

2. The premises shall clearly display signs at the each point of sale and in areas where alcohol is displayed advising customers that a 'Challenge 25' policy is in force and be of minimum size of 200mm x 148mm.

3. An incident log shall be kept at the premises, and made immediately available to police or licensing authority staff upon reasonable request.

The log must be completed as soon as is possible and within any case within 4 hours of the occurrence and shall record the following:

(a) {all crimes reported to the venue}

(b) {all ejections of patrons}

(c) {any complaints received concerning crime and disorder}

(d) {any incidents of disorder}

(e) {all seizures of drugs or offensive weapons}

(f) {any faults in a CCTV system, searching equipment or scanning equipment mandated as a condition of the licence}

The incident log shall either be electronic or maintained in a bound document with individually numbered pages and be retained for at least {12} months from the date of the last entry.

4. A written dispersal policy will be formulated and provided to the police and licensing authority which amongst other things details:

- How patrons leaving the premises shall be directed away from the premises;

- How patrons will be informed of the services of taxi and private hire operators;
- What staff will be responsible for supervising those leaving the premises and how they will supervise such persons;
- Any 'wind' down periods;
- Methods to prevent re-entry to the premises;

How bottles and glasses will be prevented from being removed from the premises at closing time.

5. A refusals record shall be maintained at the premises that details all refusals to sell alcohol. Each entry shall, as a minimum, record the date and time of the refusal and the name of the staff member refusing the sale.

All entries must be made as soon as possible and in any event within 4 hours of the refusal and the record must be made immediately available to police, trading standards or licensing authority staff upon reasonable request.

The refusals record shall be either electronic or maintained in a bound document and retained for at least {12} months from the date of the last entry.

6. All staff engaged in the sale or supply of alcohol on the premises shall have received training in relation to the protection of children from harm (including under-age sales), how to recognise drunkenness and the duty not to serve drunk persons. Refresher training shall be carried out at least every six months.

Training records shall be kept on the premises (or otherwise be accessible on the premises) for a minimum of 12 months and made immediately available to police, trading standards or licensing authority staff upon reasonable request.