



Consultation on Chelmsford Local Plan - Pre-Submission (Regulation 19) Document

PAPER COMMENTS FORM

This form has three Parts:

- Part A - Consultation Details
- Part B - Contact Details
- Part C - Your Comments on the Chelmsford Local Plan - Pre-Submission (Regulation 19) Document

Part A - Consultation Details

Chelmsford City Council has published the Chelmsford Local Plan - Pre-Submission (Regulation 19) Document and accompanying Review of the Adopted Chelmsford Local Plan: Pre-Submission Integrated Impact Assessment for consultation in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012.

How to comment

This form is for your comments on the Chelmsford Local Plan - Pre-Submission (Regulation 19) Document. There is a separate form for the Pre-Submission Integrated Impact Assessment.

The Council strongly encourages comments to be made via its online Consultation Portal www.chelmsford.gov.uk/planningpolicyconsult as this enables the quick and efficient handling of comments. This system allows you to edit comments before submitting them and to upload any supporting material.

For further information about how the Consultation Portal works, read our User Guide at:

www.chelmsford.gov.uk/lp-portal-guide

Alternatively, comments can be made using this representation form and returned to:

- By email - planning.policy@chelmsford.gov.uk
- By post - Planning and Housing Policy, Chelmsford City Council, Civic Centre, Duke Street, Chelmsford, CM1 1JE
- By hand - Chelmsford City Council Customer Service Centre, Chelmsford City Council, Civic Centre, Duke Street, Chelmsford, Monday to Friday 10am-4pm.

How comments will be used

To be duly made, you need to provide your name and address with your comment. Anonymous comments will not be accepted. At this stage of Local Plan preparation, comments should focus on legal compliance and the soundness of the Local Plan. This is the information required by the Planning Inspectorate who will independently examine the Local Plan and consider any unresolved objections.

Comments will be published with the respondent's name, organisation and agent (where applicable). No other personal details will be made public. Data will be held in accordance with the Data Protection Act 1998 and the General Data Protection Regulations. For more information please visit the Council's Privacy Policy web page: www.chelmsford.gov.uk/your-council/about-our-website/privacy-policy-and-notices/privacy-policy/

A copy of all duly made representations to the Chelmsford Local Plan – Pre-Submission (Regulation 19) Document and Review of the Adopted Chelmsford Local Plan: Pre-Submission Integrated Impact Assessment will be made available to the Planning Inspectorate and to the person appointed by the Secretary of State to conduct the examination (i.e. the Inspector). These representations will be 'made available' in line with the Regulations (The Town and Country Planning (Local Planning) (England) Regulations 2012 – Regulations 20, 22 and 35). This includes publication on the Council's Consultation Portal.

Section 149 of the Equality Act 2010 requires the Council to avoid any form of discrimination and also foster good relations between different ethnic groups. We will not display, share or consider any comments that are inappropriate, including those that are racist, inflammatory or derogatory. Comments which contain personal or sensitive information e.g. health information, details about a criminal record, or religious beliefs, will not be accepted and/or will be redacted.

Part B - Contact Details

Personal Details

Title:
First Name:
Last Name:

Organisation (if the comments you are making are on behalf of an organisation):
.....

Address:
.....
.....
.....

Postcode:

Telephone Number:

Email Address:
.....

Consultation ID (if known):

Signature:

Date:

Agent Details (if applicable)

Title:
First Name:
Last Name:

Organisation (if the comments you are making are on behalf of an organisation):
.....

Address:
.....
.....
.....

Postcode:

Telephone Number:

Email Address:
.....

Consultation ID (if known):

Signature:

Date:

Part C - Your Comments on the Chelmsford Local Plan - Pre-Submission (Regulation 19) Document

ESSENTIAL INFORMATION

Which part of the Chelmsford Local Plan - Pre-Submission (Regulation 19) Document does the representation relate to:

Paragraph Number:	
Policy Number:	
Policies Map Number or Name:	
Table Number:	
Figure Number:	
Appendix:	

Important Note:

If you wish to submit a representation on more than one part of the Local Plan, please complete a continuation sheet as provided for each one e.g. on more than one proposed site allocation, or policy.

To assist you in completing this form you may find it useful to refer to the Pre-Submission (Regulation 19) Statement of Representation Procedure and Statement on Availability of Proposed Submission Documents for Inspection (www.chelmsford.gov.uk/lp-sor).

Question 1:

Do you consider the Local Plan legally compliant in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012?

For the definition of 'legally compliant', please refer to the **Statement of Representation**.

Yes No

Please provide an explanation below. Please provide precisely and succinctly all the evidence and supporting information necessary to support your representation:

If you need more room, please continue on a separate sheet and attach it to this form.

Comments must be received by 4.00pm on 18 March 2025

Question 1a:

Please set out below the modifications you consider necessary to make the Local Plan legally compliant including revised wording of any policy or text. Please provide precisely and succinctly all the evidence and supporting information necessary to support your representation:

If you need more room, please continue on a separate sheet and attach it to this form.

Question 2:

Does the Local Plan comply with the Duty to Co-operate?

For information on the term 'Duty to Co-operate', please refer to the **Statement of Representation**.

Yes No

Please provide an explanation below:

If you need more room, please continue on a separate sheet and attach it to this form.

Question 2a:

Please set out below any changes to the approach taken which you consider necessary to ensure the Duty to Co-operate is met. Please include revised wording of any policy or text to the Local Plan. Please be as precise and succinct as possible:

If you need more room, please continue on a separate sheet and attach it to this form.

Question 3:

Do you consider the Local Plan to be 'sound'? To be found 'Sound' a Local Plan should be positively prepared, justified, effective and consistent with National Policy.

For more information on the term 'Soundness', please refer to the **Statement of Representation**.

Yes No

If No, because you consider the Local Plan is NOT:

- Positively prepared
- Justified
- Effective
- Consistent with national policy

Question 3a:

Please provide an explanation below and identify the main issues:

If you need more room, please continue on a separate sheet and attach it to this form.

Question 3b:

Please set out below the changes you consider necessary to make the Local Plan 'sound' including revised wording of any policy or text. Please be as precise and succinct as possible:

If you need more room, please continue on a separate sheet and attach it to this form.

Question 4:

If your representation is seeking a change, do you consider it necessary to take part and speak at the Independent Examination hearing?

It is the Planning Inspector's decision who will participate and be heard at the Independent Examination. In considering this, please note that written and oral representations carry the same weight and will be given equal consideration in the examination process.

Yes No

Please note that while this will provide an initial indication of your wish to participate in hearing session(s), you may be asked at a later point to confirm your request to participate.

Question 4a:

If you wish to participate in the hearing session(s), please outline why you consider this to be necessary: **Please note** the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate in hearing session(s). You may be asked to confirm your wish to participate when the Inspector has identified the matters and issues for examination.

If you need more room, please continue on a separate sheet and attach it to this form.

Question 5: Executive Summary

If you are submitting a representation of significant length, please provide a summary of the main issues in your representation in no more than 200 words. We will request a summary in appropriate circumstances if it is not originally provided.

Please provide an executive summary of the main issues below:

If you need more room, please continue on a separate sheet and attach it to this form.

Question 6:

Do you wish to be notified of the following:

Please note if you **do not** select any boxes, you will not be notified at the following stages of Local Plan preparation.

- Submission of the Local Plan for Examination
- Publication of the Inspector's Report
- Adoption of the Local Plan

If you wish to submit any supporting information, please ensure it contains no signatures, e-mail addresses or personal postal addresses.

This paper comments form can be made available in alternative formats including large print, audio and other languages.

If you require assistance please call 01245 606330 during normal office hours (08.45am to 4.45pm Monday to Thursday; 08.45am to 4.00pm Friday) or email planning.policy@chelmsford.gov.uk

Thank you for being part of the consultation.